



## E MEMBERSHIP

eMembership is a quick and easy way for you, as the Men's Auxiliary Treasurer, to handle all reporting of membership dues to National Headquarters as well as maintain information on members of your own Auxiliary. We encourage you to log on and start using this function today. Listed below are instructions on how to take advantage of this new program.

### **Men's Auxiliary Treasurer**

- Log on to VFW's website at [www.vfw.org](http://www.vfw.org)
- Click on Quartermaster Tools  
(Operative for Men's Auxiliary Treasurer).
- Set up your Treasurer account by entering your e-mail address and password.

Here is a list of processes you may now do online. Please note these transactions are the quickest way to keep your membership up to date.

1. Report membership dues to National Headquarters.
2. Maintain current mailing addresses for your membership.
3. Request replacement membership cards for your members.
4. Transfer members into your Men's Auxiliary
5. Report members as deceased.

By using this tool your information is updated within one business day. This not only saves time but money, no more postage. As Treasurer you will have access to "Manage Your Account" where you can see every transaction that you have submitted through eMembership.

You should also encourage your members to log on and start maintaining their personal membership account.

Members can go to the VFW website: [www.vfw.org](http://www.vfw.org).

Click on Membership and eMembership Tools.

Create a new account by completing the information requested.

The member may now maintain their mailing addresses, as well as pay their membership dues.

Of course if you have any questions or concerns, National Headquarters Dues Processing Department is only a phone call away at **1-800-963-3180**.